

Rick Vasquez

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Supervisor/Team Leader/Moulder Operator

Objective:

Seeking a Supervisory position which works close with management. Also, Looking to be involved with office work and room to grow with in the company.

Job Skills:

An Experienced team leader with the ability to meet production schedule.

Problem solving skills with the ability to learn new equipment and processes quickly.

Excellent Personal Communication Skills.

Adaptability and tolerant of stressed situations.

Able to work well with little or no supervision

Ability to work with in close tolerances.

Able to perform machine maintenance.

Computer literate with some Microsoft office experience.

Work History

Rulon International

Moulding/Sorting Dept. Supervisor

Apr 2021-August 2025

Key Responsibilities Include:

Help set-up, load, and operate the moulder, ensuring production requirements are met and quality maintained.

Monitor quality and make necessary adjustments as required.

Be proactive in the maintenance of the machine

Perform work in accordance with activity and account specific standard operating procedures at acceptable productivity levels.

Work in a safe manner and adhere to safe working procedures at all times.

Over see a team of 7 employees

Keep track of Employees hours and break times

Assist team members when needed to help complete orders

Work closely with Inventory manager to make sure all material is ready to be sorted.

Set up and rip material as needed.

Work closely with engineers on samples in order to create tooling for the job.

Train employees on company policies and machines if necessary.

Take an active role in production meeting in order to assist production manager with schedule.

Keep track of all materials and supplies needed for machines.

Follow all safety rules and enforce them.

Work with quality control to address any issues that may come up.

Join manager in discussions on material issues from venders.

Deal directly with suppliers of tooling for moulders.

Address any issue I may have with manager, sales rep, or engineering dept,

Reclaim any material that can be used for future jobs,

Constantly look for ways to improve production and quality.

Create schedules for employees if needed

Report attendance to Hr dept.

Stay on top of forklift drivers to keep material flowing in a timely manner

Check reporting on epicor for production data entry.

Contact Weinig for machine support and issues.

Work with Maintenance Manager in order to schedule machine repairs based on Production schedule.

Keep track of vacation days and attendance for Hr dept.

Maintain paper work on machines , tools , parts, and production paper work.

Complete all paper work, job travelers, and Job orders to distribute to machine operators.

Grind knives if needed while operators continue to work.

Take someones place if an employee is missing or request another employee from a different dept. supervisor.

Make sure all employees are following company rules.

Help employees address any issues with benefits.

**Star Moulding Union Carpenter/Moulder Operator
Jan 2015-Current**

set up weinig unimat 1000 with universal head

grind knives when forman or grinder are absent

make sure machine is maintained and running

run rip saw when needed

take over running powermat 700 when operator is absent

help on sanding lines when needed.

make suggestions to forman on how to make templates

work well with others and continue to make improvements
of machinery in shop.

**Woodmac Moulder Operator
June 2014-Dec 2014**

set up heads for runs

enter all information for profiles

use powermat software to run profiles

make jigs for moulder to run irregular profiles

maintain moulder and order parts if necessary

organize orders for easy profile change overs

use forklift to bring material to machine

Note: The owner did not follow through on
insurance. This is very important because i have a large family to
take care of.

**Arlen Jacob Moulder Operator/Bench Carpenter
Mar. 2014- June 2014**

set up and run moulder

make mouldings using a router by hand.
glue up for panels
build custom shelving

Note: I Quit this job due to the fact of payroll issues. I never recieved my paychecks on time

Ezee Set Moulder Operator/Grinder/Shutter Dept. Lead/Millwork Dec. 2011-Current

Set up mortiser and tenoner for production runs.
Assemble jigs and fixtures in order to modify standard use of machinery.
Set up weekly production schedule in order to meet deadlines.
Collaborate with co workers to accomplish large work loads.
Set up and run Mereen Johnson Gang rip saw
Perform maintenance on shop machinery.
Grind knives for shapers and moulder on Rondamat grinder.
Set up and run Weinig 6 head moulder.
Load and Unload Trailers on daily basis
Open and Close shop depending on schedule.
Maintain inventory of in house mouldings.
Work close with management to improve business and production procedures.
Assemble standard and radius shutters according to work order and customer specs.
Use all shop equipment including: Planer, Drum sander, shapers, mortiser, tenoner, belt sander, panel saw, table saw, jointer, miter saw, upcut saw, and routers.
Help with prepping parts and assembly of doors.
Glue up panels for doors and shutters.
Run cut lists for shutter prep.
operate forklift both propane and electric order picker.
Clean up and organize work areas
Foster an environment of open communication.
Works well in a team environment or independently.
Able to work with little or no supervision.
Provide continuous verbal feedback regarding performance with management
Enforce safety rules and guidelines, and assist in creating a safe environment.
Ensure that paperwork is properly filled out by doing spot checks and providing one on one training as needed.
Train new employees in Shutter Dept. and Millwork Dept. to ensure customer needs are met in timely fashion.
Manage all rough lumber and stage for production schedule.

Note: I work every other weekend right now with ezee set. Im currently trianing the replacement after a 3 year search. I put my all in for those who do so for me.

Carl Buddig And Co. Team Leader/Operator May 2009-March 2011

Set up Slicers and high speed packaging machine before production.
Keep machine stocked with materials while in production.
Maintain Weights and Slice Quality
Sanitize and clean lines during Meat Changes
Keep box labeler, package labeler and high speed tape machine functional during production.
Ensure raw and dry side materials are stocked and ready during runs.
Work Closely with maintenance to keep machinery functional.
Maintain proper PPE and GMPS are followed according to QC.
Work as material handler on Dry side Keeping Materials and finished product flowing to and from line.

Manage all production workers on line.
Ensure Proper paperwork is filled out according to USDA and Safety Management.
Change Films, zippers, labels and meat baskets while keeping a record of all changes.
Perform general maintenance of Multivac and slicers.
Adjust temperature and gas levels to ensure proper sealing of packages.
Consult with supervisors and QC on Quality of product when problems arise.
Volunteer for Saturday Maintenance to Learn More about machinery and problem solving.
Work Overtime whenever necessary.

Hines Lumber Moulder Operator June 2006-Jan 2009

Set up Maureen Johnson Rip saw and prep for production
Help out with production of Pre-hung doors
Load and Unload trailers of Product.
Sand, defect, stain and package finished product.
Keep Machinery maintained and ready for production.

Cowleys Lumber Moulder Operator Dec 2002- June 2006

Main duties included Set-up Machinery to meet customer specs within .001.
Ensure quality of product is up to standards during production run while defecting and sorting by lumber grade.
Keep accurate documentation of waste and Quantity of product produced.
Manage flow of materials to and from line.
Work with Grinders and measuring devices to set-up for next production run.
Also worked as a material handler bringing lumber to and from production lines.
Maintained and organized Tooling room while making a Microsoft excel inventory list of profiles and knife stock including pictures of specs.
Forklift Certified
use of banding equipment

Education

Hammond High School 1998-2002 Ged
Weinig Moulder/Grinder Training Completed Oct. 24th 2013

Other Skills

Computer Literate with experience in Microsoft Office 2007, Photo Shop CS3, Quickbooks Pro 2009, Programming Registers for retail, Managing a Small business, Purchasing product for retail, managing inventory, Setting prices according to MSRP, Manage Money Flow and Distribution, and providing excellent customer service. I also Have Experience with Screen Printing, advertisement, and organizing events.

Detailed References

Sam Davis, production manager
Hines lumber
2701 Jackson Ave.
South Chicago Heights, IL 60411
708-754-2108
Business reference known for 2 year(s).

Mike Meyers, Foreman
Cowleys Moulded Products
609 E. Main Street
Griffith, IN 46319
219-922-1233
Business reference known for 4 year(s).

Mary K. B., Production Supervisor
Carl Buddig and Company
708-339-7366
50 West Taft Drive

South Holland, IL 60473
Business reference known for 1 ½ year(s).

Jeff Lorenz, Owner
E-zee Set Wood Products
248-398-0090
21650 Coolidge Hwy,
Oak Park, MI 48237
Business reference Known for 5½ year(s)
Current Employer.

Bob M. , Shop Foreman
Star Moulding and Trim
Bedford Park Il
Business reference known for 2 year(s)
Current Employer

Tim Tyler Inventory Manager
Rulon International
St Augustine Fl 32092
904-548-1400